



This event is presented by the CESA 6 Technology Solutions Center

# SMART Board™

## Introductory Training

**Friday, April 1, 2016 • 8:30 am - 3:30 pm**

**Presenter: Paula Walser**

CESA 6 Director of E-Learning, SMART™ Certified Trainer

### Description:

By the end of the session, you'll be comfortable with the SMART Board™ interactive whiteboard and Notebook™ software, and know how to use them in your work.

### Workshop objectives:

- Learn how to use Notebook software to create a presentation that's enriched with graphic detail
- Learn how to work with applications such as Microsoft Word, Excel® and PowerPoint® on your SMART Board™ interactive whiteboard
- Learn how to use SMART Board™ Tools to quickly access functions that help you operate the interactive whiteboard more effectively



### Who should attend?

- New SMART Board™ Interactive whiteboard users
- K-12 and higher education instructors who want to understand how to integrate the SMART Board™ interactive whiteboard into their curriculum
- Anyone who wants to have a better understanding of how to use the SMART Board™ interactive whiteboard and Notebook software.

### For additional information contact:

Paula Walser, CESA 6 Director of E-Learning, SMART™ Certified Trainer -  
pwalsen@cesa6.org or 920.236.0548

### For registration assistance please contact:

Paula Starr, pstarr@cesa6.org 920-236-0567

### Registration Details

- **Date:** April 1, 2016
- **Registration fee:**
  - ✓ \$195 per participant
  - ✓ Fee includes materials, continental breakfast and lunch
- **Time:** 8:30 am - 3:30 pm
- **Onsite check-in:** 8 - 8:30 am
- **Location:**  
CESA 6 Conference Center  
2300 State Road 44  
Oshkosh
- **Registration deadline:**  
March 25, 2016
- **Online registration:** [http://www.cesa6.k12.wi.us/prof\\_dev/](http://www.cesa6.k12.wi.us/prof_dev/)

**Cancellation Policy:** Any registration cancellation must be received 48 business hours before the scheduled date for a refund to be issued. Because attendance at most sessions is limited, persons registering and not in attendance on the day of the session will be charged the full registration fee. CESA 6 reserved the right to cancel any session due to insufficient enrollment. Participants will be notified by email or phone if a cancellation occurs.

**SMART Board Training - Introductory**  
**April 1, 2016 \$ 195**

Participant Name(s) \_\_\_\_\_

Position(s) \_\_\_\_\_

District \_\_\_\_\_

Phone (Work) \_\_\_\_\_

(Home) \_\_\_\_\_

Would you like to be notified by email of future CESA 6 training sessions? ☐ Yes ☐ No

Email Address \_\_\_\_\_

Special accommodations or dietary needs \_\_\_\_\_

**To Register: Go to [http://www.cesa6.k12.wi.us/prof\\_dev/](http://www.cesa6.k12.wi.us/prof_dev/) or send completed form to:**

**Paula Starr Program Assistant pstarr@cesa6.org 920-236-0567**  
**CESA 6, 2935 Universal Court, Oshkosh, WI 54904, Fax: 920-424-3478**

Please check one:

- ☐ Check is enclosed, made payable to CESA 6
- ☐ Bill my School District, PO # \_\_\_\_\_
- ☐ Use my Conference Attendance Fund (CESA 6 employed staff ONLY)
- ☐ Credit Card Payment

Cardholder Name \_\_\_\_\_

Cardholder Address (include city, state ZIP) \_\_\_\_\_

Credit Card Type (VISA, MasterCard, etc.) \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_

3 Digit Code on Back of Card \_\_\_\_\_